

Robert M. Whitelaw, Chair  
Carole J. Aaron, Vice Chair  
Richard A. Dolliver  
Heath R. Ouellette  
Scott A. Vogel



**Ogunquit Select Board**  
**January 10, 2023**  
**5:30 pm – Committee Interviews**  
**6:00 pm – Meeting**  
**Dunaway Community Center**  
**23 School Street, Ogunquit, Maine**

*This meeting is being held at the Dunaway Community Center. Members of the public may attend in person, watch on Town Hall Streams ([https://townhallstreams.com/towns/ogunquit\\_maine](https://townhallstreams.com/towns/ogunquit_maine)), or participate remotely via Zoom using the link below.*

**Connecting by computer or mobile device:**

Register in advance or at the time of the meeting:

[https://ogunquitpd-org.zoom.us/webinar/register/WN\\_KeqPns1IQkuTDU5fmy5auQ](https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ)

After registering, you will receive a confirmation e-mail with information to join the meeting.

**Connecting by landline/telephone:**

If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866

**Webinar ID: 816 0835 9304**

**Password: 641577**

## Agenda

**5:30 pm** **INTERVIEWS**

- a. Conservation Commission – George Blum (5:30 pm)
- b. Conservation Commission – Anne Gallo (5:45 pm)
- c. Bicycle-Pedestrian Committee – John Marzinik

**6:00 pm** **MEETING**

**1.0** **WELCOME AND CALL TO ORDER**

\*1.1 Roll Call

\*1.2 Pledge of Allegiance

\*1.3 Duties of the Select Board according to the Ogunquit Town Charter – Article III

The duty of the Select Board is to execute the will of the people, protect and maintain the assets of the Town and provide leadership and oversight on issues of importance to the Town. The Select Board will abide by and enforce all applicable codes, statutes, and procedural rules. As a policy-making board, the Select Board needs to be responsive to the citizens they serve, the staff they approve, and the Boards they appoint.

**2.0** **FINANCE REPORT**, Mandy Cummings, Treasurer/Assistant Town Manager

2.1 Treasurer to update the community and the Select Board on the revenues and expenditures for the Town – 1<sup>st</sup> Meeting of the Month Only

2.2 Donations – December 2022

a. Recognition and acceptance of donations for December 2022.

**\*3.0** **CONSENT AGENDA**

\*3.1 Approve Draft Minutes

No minutes are available at this time

\*3.2

Approve Payroll Warrants

- a. December 22, 2022
- b. December 29, 2022
- c. January 5, 2023

\*3.3

Approve Accounts Payable Warrant

- a. January 10, 2023

\*3.4

Approve Liquor Licenses – Renewal

- a. BeachFire Bar & Grille – Malt, Wine, and Spirits
- b. Five-O Shore Road – Malt, Wine, and Spirits
- c. M.C. Perkins Cove – Malt, Wine, and Spirits

\*3.5

Boards/Committees/Commission Appointments

- a. Appoint George Blum – Conservation Commission – Full Member – Term to expire 2025
- b. Appoint Anne Gallo – Conservation Commission – Full Member – Term to expire 2025
- c. Appoint John Marzinik – Bicycle-Pedestrian Committee – Full Member – Term to expire 2025
- d. Appoint John Cavaretta – Bicycle-Pedestrian Committee – Full Member – Term to expire 2025

**MOTION:** *To Approve the Consent Agenda items 3.1 through 3.5 excluding items \_\_\_\_\_ (if removed).*

4.0

**PUBLIC HEARING AND SELECT BOARD VOTE**

5.0

**PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS**

Comprehensive Plan Committee, Robin Millward & Mark MacLeod

- a. Survey Results
- b. Status Updates

6.0

**TOWN MANAGER REPORT**, Matthew Buttrick, Town Manager

Town Manager to update the community and the Select Board on the status of projects and departmental achievements – 1<sup>st</sup> Meeting of the Month Only.

7.0

**UNFINISHED BUSINESS**

7.1

Town Boards/Committees/Commissions Handbook

- a. Review and adopt the new Town Boards/Committees/Commissions Handbook

**MOTION:** *To Approve the Town Boards/Committees/Commissions Handbook*

7.2

Prior Meeting Unanswered Questions

Select Board will address any unanswered questions from the prior meeting.

8.0

**NEW BUSINESS**

8.1

Fire Department Union Contract, Betsey Oulton, HR Maine Consulting

- a. Review and Ratification of the Fire Department Union Contract.

**MOTION:** *To Ratify the Fire Department Union Contract for a term of July 1, 2022, to June 30, 2025, and to authorize the Town Manager to sign the final contract.*

**9.0** **PUBLIC COMMENTS**

The Select Board welcomes the public to comment and ask questions about Town related matters, and any items on the agenda including license renewals during public comment. Questions are not always answered immediately; the Select Board has agreed to answer questions by the next regularly scheduled meeting whenever possible. We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) and that your comments be respectful of the community we aspire to. We also ask that if you have a complaint or concern, it would be most helpful if you also offer a solution or solutions. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

**\*10.0** **SELECT BOARD COMMENTS & LIAISON UPDATES**

**\*11.0** **ADJOURN**

**\*Agenda items with an asterisk (\*) indicate when public comment is not planned for that specific item.**

**CONSENT AGENDA** – Note: Public comment on the Consent Agenda will be taken at the start of the Consent Agenda.