

Robert M. Whitelaw, Chair
Carole J. Aaron, Vice Chair
Michael F. Collins
Richard A. Dolliver
Scott A. Vogel



Ogunquit Select Board
October 3, 2023
9:00 AM

This meeting is being held remotely via Zoom only.

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Connecting by computer or mobile device:

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Agenda

1. 8:30 AM EXECUTIVE SESSION

- 1.1. The Select Board plans to go into Executive Session pursuant to Maine Law Title 1, M.R.S.A. 405.6(A) to discuss a personnel matter and 405.6(D) to discuss labor contracts, proposals, and meetings between a public agency and its negotiators.
- 1.2. ***MOTION:*** *To go into Executive Session pursuant to Maine Law Title 1, M.R.S.A. 405.6 (A) to discuss a personnel matter and 405.6(D) to discuss labor contracts, proposals, and meetings between a public agency and its negotiators.*

Note: This portion of the meeting will not be accessible to the public. At the end of the Executive Session, a motion will be made to come out of the Executive Session, and then the meeting will be accessible to the public again (see above for public access information). At that time, the Select Board plans to take a public vote to come out of the Executive Session to complete our business in public.

- 1.3. ***MOTION:*** *To come out of Executive Session.*

2. WELCOME AND CALL TO ORDER

- 2.1. Roll Call
- 2.2. Pledge of Allegiance
- 2.3. Duties of the Select Board according to the Ogunquit Town Charter – Article III
The duty of the Select Board is to execute the will of the people, protect and maintain the assets of the Town and provide leadership and oversight on issues of importance to the Town. The

Select Board will abide by and enforce all applicable codes, statutes, and procedural rules. As a policy-making board, the Select Board needs to be responsive to the citizens they serve, the staff they approve, and the Boards they appoint.

3. TOWN MANAGER REPORT, MATTHEW BUTTRICK, TOWN MANAGER

4. FINANCE REPORT, MANDY CUMMINGS, ASSISTANT TOWN MANAGER/TREASURER

4.1. Treasurer to update the community and the Select Board on the revenues and expenditures for the Town.

4.2. Donations - September 2023

a. Recognition and acceptance of donations for September 2023.

4.3. **MOTION:** *To accept the donations for September 2023.*

5. CONSENT AGENDA

* 5.1. Approve and finalize the Warrant and Order for the Special Town Meeting on Tuesday, November 7, 2023. Select Board to sign finalized Warrant and Order for Special Town Meeting – Referendum Ballot, November 7, 2023.

* 5.2. **MOTION:** *To approve Consent Agenda item 5.1.*

6. PUBLIC HEARING AND SELECT BOARD VOTE

6.1. Proposed Warrant Articles for Special Town Meeting - November 7, 2023

a. To receive public input and Select Board vote on proposed Warrant Articles for the Special Town Meeting on November 7, 2023.

6.2. Shellfish Conservation Commission

a. Recommendation from the Shellfish Conservation Commission for the sale of Clam Licenses FY 2023-2024.

6.3. **MOTION:** *To approve the price and sale of Shellfish Licenses for the upcoming year November 2023– March 2024.*

7. PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS

8. UNFINISHED BUSINESS

8.1. Prior Meeting Unanswered Questions

Select Board will address any unanswered questions from the prior meeting.

9. NEW BUSINESS

9.1. Annual Town Report Competition, Matthew Buttrick, Town Manager

a. Maine Municipal Association is pleased to announce that Ogunquit has been selected as the “supreme” first-place winner of the 2023 Annual Report Competition in the 1,000 to 2,499 population category.

10. COMMUNICATIONS

- 10.1. Payroll Warrants
- 10.2. Accounts Payable Warrant
- 10.3. Draft Annual Town Meeting - June 11, 2024 - Timeline
- 10.4. Affidavit for Charter Amendment

- a. An affidavit was received by the Town Clerk on Friday, September 29, 2023, for an amendment to the Town Charter.

11. PUBLIC COMMENTS

The Select Board welcomes the public to comment and ask questions about Town related matters, and any items on the agenda including license renewals during public comment. Questions are not always answered immediately; the Select Board has agreed to answer questions by the next regularly scheduled meeting whenever possible. We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) and that your comments be respectful of the community we aspire to. We also ask that if you have a complaint or concern, it would be most helpful if you also offer a solution or solutions. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

12. SELECT BOARD COMMENTS & LIAISON UPDATES

13. ADJOURN

***Agenda items with an asterisk (*) indicate when public comment is not planned for that specific item.**

CONSENT AGENDA – Note: Public comment on the Consent Agenda will be taken at the start of the Consent Agenda.