



Comprehensive Plan Committee
Meeting Minutes
January 19, 2023

1.0 Roll Call

The meeting was called to order at 5:00 pm.

Members present: Robin Millward, Chair
Sheldon Drucker, Vice Chair
George Cundiff
Wes Elliot
David Fazzina
Charley LaFlamme
Mark MacLeod
David Millward
Chris Nobile
Leslie Olear
Alice Pearce
Steve Wilkos

Members absent: Javier Marin
Pam Sawyer

Also Present: Tyler McOsker, CEO
Heath Ouellette, Select Board liaison
Ilene Kanoff, Administrative Assistant

2.0 Minutes

2.1 January 5, 2023

Motion 2.1: Motion made by Sheldon, seconded by Mark to approve the minutes from the January 5, 2023, meeting as written.

Motion passed 9-0.

3.0 Old business

3.1 Update from prior meeting
No updates.

3.2 Select Board presentation – report back
Robin and Leslie presented the survey results to the members of the Select Board from a slide show put together by Mark. Overall, the impression was that the presentation was well received, and the presenters did an excellent job.

3.3 Survey update – publicity

It was agreed that publicity would be discussed at all subsequent meetings. Chris presented the following:

- Chris and Javier are preparing a "Comp Plan 101" voiceover, which can be used as a standalone and / or at the beginning of each inventory section.
- They are looking for narrators for each inventory section. They hope to have the first one recorded this weekend.
- Each section will use a template and the first one will be ready in February with Pam narrating.
- Matt indicated that he will obtain a version of the meetings that may be edited and used as video clips.
- Matt said that there would be a button on the Town's website home page dedicated to the Comprehensive Plan.

3.4 Subcommittee reports

Natural Resources: The subcommittee has submitted all three components (Natural Resources, Water Resources, and Marine Resources) to SMPDC for their review. They are waiting for comments from SMPDC.

Transportation: The subcommittee has not met since the last meeting. David has written some additional information to the original SMPDC document. The subcommittee members agreed to collect all materials and forward them to Tyler next week. He will then contact SMPDC to set up a meeting.

Housing: Chris mentioned that their process to review the checklist was efficient. There is still some open questions about housing stock, affordable housing, and aging in place. The materials are ready for SMPDC review and Tyler will set up a meeting.

Vision statement: This is a work in progress, will be a mix of text and bullet points, and be one of the last items to be finalized. Robin asked that members who still wish to comment provide their information to her by Wednesday, January 25th in preparation for a discussion at the first meeting in February.

3.5 Provisional inventory timetable

The timetable was available to both Committee members and the public prior to the meeting and served as the basis for discussion.

Robin stated that other subcommittees can now begin work as the process is now clearly laid out. She said that each subcommittee should identify a point person who will present updates at meetings and serve as a liaison to Tyler.

The process was then reiterated as follows:

- Reviewing the State checklist.
- Retrieving information from the 2003 and 2018 plans that are relevant.
- Drafting any needed items
- Meeting with James (SMPDC) who will write the inventory section.

- Working with the SMPDC-supplied document to fine tune it.

The Committee members agreed to use this working timetable with Housing now preceding Transportation.

4.0 New Business

Committee members were reminded that the Inventory chapters are the current priority, as discussed at the previous meeting.

Mark indicated that he has crafted a concept for action items in all areas which will be sent to Committee members. These items may then be discussed at a future meeting.

Committee members were asked to use their Ogunquit.gov email addresses and if they needed help to speak with Ben directly.

5.0 Public input

- 5.0 We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) as well as that your comments are respectful. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

There were no comments from the public.

6.0 Adjourn

Motion 6.0 Motion made by Chris to adjourn. Seconded by Mark.
Motion passed 12-0.

Meeting adjourned at 5:55 p.m.

Respectfully submitted,

Ilene Kanoff, Secretary