



**Comprehensive Plan Committee
Meeting Minutes
March 2, 2023**

1.0 Roll Call

The meeting was called to order at 5:02 pm.

Members present: Robin Millward, Chair
Sheldon Drucker, Vice Chair
George Cundiff
Wes Elliot
Charley LaFlamme
David Millward
Chris Nobile
Alice Pearce
Pam Sawyer
Steve Wilkos

Members absent: Mark MacLeod
Javier Marin
Leslie Olear

Also Present: James Rather, SMPDC
Tyler McOsker, CEO
Ilene Kanoff, Administrative Assistant

2.0 Minutes

2.1 February 16, 2023

Motion 2.1: Motion made by Chris, seconded by Sheldon to approve the minutes from the February 16, 2023, meeting, as written.

Motion passed 10-0.

3.0 Old business

3.1 Update from prior meeting
No updates.

3.2 Publicity and communication

The Housing and Natural Resources videos are posted with the former having 706 views and the latter 154 on the Town's Facebook page. This compares to about 210 views on average for Comprehensive Plan meetings.

Steve has agreed to narrate the Land Use video, which will be produced next week. Robin reiterated that Ben and Ilene would develop the videos up to and including the Public Facilities inventory section, with Chris and Javier taking on the remaining sections. Chris stressed the importance of Committee members getting the word out through their own Facebook and/or Twitter accounts.

3.3 Review Housing document

Chris spoke about the document and its focus on affordability, age of structures, and senior housing. James then said that he is waiting for data about short-term rentals and suggested that the Committee purchase a one-year subscription to a database, at an annual fee of \$300, which could provide information. It will also enable the information in the Comp Plan to be updated (if necessary) as the Plan is developed. The Committee members agreed to subscribe to the database subject to review by the Town Treasurer in the context of the Committee's overall spending."

As there were gaps in the document, the subcommittee agreed to meet with Tyler to figure out how to fill the gaps.

Other items that Committee members brought up included: housing conversions, trends in people moving into Ogunquit, affordable housing, demand for housing, residential property in York with land in Ogunquit, and Police and Fire response.

There were no comments from the public on the Housing document.

3.4 Subcommittee reports

Transportation: The subcommittee completed its work and SMPDC now has the document. James said they are in the process of drafting the document and will provide it to the Town on March 10th. He said he still had questions about on-street parking and the Town's road improvement plan, which Tyler will get to him.

Land Use: The subcommittee completed its work and sent the document to SMPDC. James said SMPDC is working on it. Steve will narrate the video.

Economic Development: Sheldon said the subcommittee met twice and Mark has prepared a draft document for which they have scheduled a meeting with Tyler to review prior to submitting the document to James.

Public Facilities and Recreation have not yet begun their work.

Historical/Archeological: Sheldon said that subcommittee met via Zoom for initial discussions.

Climate Change: James said SMPDC is in the process of creating a draft. Pam said she has information to contribute and will forward it to James. A target date was not set for this document at this time.

4.0 New Business

George asked that Committee members recognize that the Wells High School Wrestling Team recently won the Class B State Championship. The Committee members sent their congratulations to the Team.

5.0 Public input

5.1 We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) as well as that your comments are respectful. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

There were no comments from the public.

6.0 Adjourn

Motion 6.0 Motion made by Charley to adjourn. Seconded by Chris.
Motion passed 10-0.

Meeting adjourned at 5:55p.m.

Respectfully submitted,

Ilene Kanoff, Secretary