



**Comprehensive Plan Committee**

**Meeting Minutes**

**November 2, 2023**

1.0 Roll Call

The meeting was called to order at 5:00pm.

Members present: George Cundiff  
Sheldon Drucker  
Wes Elliot  
Mark MacLeod, Chair  
Javier Marin  
David Millward  
Robin Millward, Vice Chair  
Chris Nobile  
Leslie Olear  
Alice Pearce  
Steve Wilkos

Members absent: Charley LaFlamme  
Alice Pearce  
Pam Sawyer

Also Present: James Rather, SMPDC  
Ilene Kanoff, Administrative Assistant

2.0 Minutes

2.1 September 21, 2023

**Motion 2.1:** Motion made by Leslie, seconded by Sheldon to approve the minutes from the September 21, 2023, meeting as written.

**Motion passed 9-0.**

2.2 October 5, 2023

**Motion 2.2:** Motion made Robin, seconded by Sheldon to approve the minutes from the October 5, 2023, meeting as written.

**Motion passed 10-0.**

2.3 October 18, 2023

Mark deferred action until the next meeting citing the need for a quorum of members present at that meeting.

3.0 Old business

3.1 Update from prior meeting

Mark said that working draft of almost all inventory chapters are complete. He also said that the first draft of the Fiscal Capacity chapter is done, and that Future Land Use is in process.

- 3.2 Review of policies from Housing and Recreation  
The Committee members reviewed the policies as well as the strategies for Housing and Recreation via OneDrive with changes made during the meeting.

#### 4.0 New Business

- 4.1 Review of strategies for Natural Resources, Housing, Public Facilities, Future Land Use, Agricultural/Forestry, Historical/Archeological, and Recreation

There was a first review of the above-named sections. Suggestions were made and then incorporated into the document during the meeting.

Mark said that strategies that are specific to the State checklist, should be highlighted in blue.

Mark provided some updates:

- Comments on the public participation draft should be sent to Ilene.
- Robin and Mark met with members of the Conservation Commission during their November 1 meeting.
- Robin and Mark will reach out to other committees.
- December 7 will be the only meeting that month.
- The Committee needs new members.
- During the next meeting, the focus will be on the upcoming December 7 public hearing on Goals, Policies, and Strategies.
- Javier and Chris agreed to get the word out about the public hearing.
- After the next meeting, the Goals, Policies, and Strategies documents will be posted to Comprehensive Plan webpage as draft for the public hearing.

- 4.2 Review of Population and Demographics Chapter

Mark identified some changes to the document and asked members who are on the Housing, Fiscal Capacity, Future Land Use, Recreation, and Public Facilities, to take into account the data in this chapter and make changes to their respective documents, as appropriate.

#### 5.0 Public input

- 5.1 We ask that people keep comments brief and to the point. (No more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) as well as that your comments are respectful. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

There were no comments from the public.

#### 6.0 Adjourn

**Motion 6.0** Motion made by David seconded by Wes to adjourn.

**Motion passed 10-0.**

The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Ilene Kanoff, Secretary